





viii.

ix. -State Approved storage should be used







Libraries is currently testing that system. Concern is that if law enforcement requests that information we are required to share that data.

- BRI systems

April Records management month. Records 101 workshop will be offered.

Records management month

Records 101 Workshop at April Meeting

Shred day tentative April 25th

- b. Academic Tools Committee **Kevin Wanklyn**, Engineering, **Scott Finkeldei**,  
General University, Liaison for Chief Information Officer
  - i. Met on the 26<sup>th</sup>





8. Future Meetings and Agenda **Phil**
  - a. Committee Leadership **Phil,**
9. Adjourn meeting **Phil**

**Attendance marked in Yellow:**

- Aaron Stroot, General University (23-26)
- Abbey Nutsch, Agriculture (23-25)
- Bill Genereux, Technology & Aviation K-State Polytechnic (22-24)
- Carolyn Jackson, K-State Libraries (23-26)
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